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BOARD OF TRUSTEES MEETING
CENTRAL WASHINGTON STATE COLLEGE
GRUPE CONFERENCE CENTER
CAMPUS
June 11, 1965

The regular meeting of the Board of Trustees was called to order by the Chairman at 8:30 p.m. on June 11, 1965 in the Grupe Conference Center on the Central Washington State College campus in Ellensburg, Washington.

ROLL CALL

Board members present were Dr. Archie S. Wilson, Chairman; Mrs. Frank Therriault, Vice-Chairman; Mrs. Frederick W. Davis and Mr. Joseph Panattoni.

Others present were Dr. James E. Brooks, President, Mr. Kenneth Courson, Dr. Daryl Basler, Dr. Charles McCann, Mr. Wendell Hill, Mr. Kirby Krbec, Mr. Bruce A. Robinson-Faculty Senate Representative, Dr. William Floyd, Dr. John Shrader, Mr. James Quann, Dr. Donald Duncan, Mr. Jay Olson, Miss Donna Shaplow, Mr. John Ludtka, Mr. Lloyd Buckles, Mrs. Beatrice Haan, Dr. Edward Hungerford, Mr. Frederick W. Davis, Mr. Robert Howser, Mr. Robert Cook, Mr. Norman Spurgeon, Mr. Robert Nixon and Mr. John McGough, architects.

APPROVAL OF MINUTES

MOTION NO. 716: Mrs. Davis moved, seconded by Mrs. Therriault, that the minutes of the previous meeting be approved. Motion carried.

REPORTS

Mr. Robert Nixon and Mr. John McGough, architects for the expansion of the Samuelson Union Building discussed the schematics for the proposed expansion. The members of the board expressed concern that the bookstore was located on the second floor of the union building and that the bowling alley was located on Walnut Street, the main north-south thoroughfare of the campus. The Union Expansion Committee will rediscuss the location of the bookstore and the bowling alley.

The members of the board had no questions regarding the May Civil Service report.

COMMUNICATIONS

Dr. Brooks reviewed a communication from Bert L. Cole, Commissioner of Public Lands advising that the Attorney General filed an action on behalf of Mr. Cole against the Director of the Parks and Recreation Commission to challenge Section 16 of Chapter 56, Laws of 1965, which provides that the Parks & Recreation Commission should have free use of certain State-owned lands.

Mr. Cole stated in his letter that he felt it was his duty to challenge the amendment which allows the Park and Recreation Commission free use of State-owned lands. Mr. Cole is advising Central Washington State College of the action he is taking because our institution is concerned with the management and the revenue derived from State granted lands.

NEW BUSINESS

Dr. Brooks said the Campus Site and Development Committee and the President's Council feel that we should ask the federal government for preplanning monies for a library addition. In order to have sufficient time for planning a new building or a wing to the present building, it was felt that work should be started now so that the preliminary plans will be ready at the appropriate time to make application to the Higher Education Facilities Commission for matching funds.

MOTION NO. 717: Mrs. Davis moved, seconded by Mrs. Therriault, that the following motion be adopted. The motion carried.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as an Addition to the Bouillon Library is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, specifications or other action preliminary to and in preparation for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;

2. That Kenneth Courson, Business Manager, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of an Addition to the Bouillion Library.

3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;

4. The said Kenneth Courson is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;

5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.

6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

MOTION NO. 718: Mrs. Davis moved, seconded by Mr. Panattoni, that the following motion be approved to apply for preplanning funds for the purpose of constructing a Language and Literature building. The motion carried.

WHEREAS, Central Washington State College (herein called the "Applicant") after thorough consideration of the various aspects of the problem and study of available data has hereby determined that the construction of certain public works, generally described as a Language and Literature building is desirable and in the public interest and to that end it is necessary that action preliminary to the construction of said works be taken immediately; and

WHEREAS, under the terms of Public Law 560, 83rd Congress, as amended, the United States of America has authorized the making of advances to public bodies to aid in financing the cost of engineering and architectural surveys, designs, plans, working drawings, for the construction of public works; and

WHEREAS, the applicant has examined and duly considered such act and the applicant considers it to be in the public interest and to its benefit to file an application under said act and to authorize other action in connection therewith;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees, the governing body of said applicant, as follows:

1. That the construction of said public works is essential to and is to the best interests of the applicant, and to the end that such public works may be provided as promptly as practicable it is desirable that action preliminary to the construction thereof be undertaken immediately;
2. That Kenneth Courson, Business Manager, be hereby authorized to file in behalf of the applicant an application (in form required by the United States and in conformity with said act) for an advance to be made by the United States to the applicant to aid in defraying the cost of plan preparation for the above described public works, which shall consist generally of construction of a Language and Literature building.
3. That if such advance be made, the applicant shall provide or make necessary arrangements to provide such funds, in addition to the advance, as may be required to defray the cost of the plan preparation of such public works;
4. The said Kenneth Courson is hereby authorized to furnish such information and take such action as may be necessary to enable the applicant to qualify for the advance;
5. That the officer designated in the preceding paragraph is hereby designated as the authorized representative of the applicant for the purpose of furnishing to the United States such information, data, and documents pertaining to the application for an advance as may be required; and otherwise to act as the authorized representative of the applicant in connection with this application.
6. That certified copies of this resolution be included as part of the application for an advance to be submitted to the United States.

Dr. Brooks indicated that a list of architects would be submitted to the members of the board at their July meeting in order that architects may be selected for designing the Library addition and the Language and Literature building.

MOTION NO. 719: Mr. Panattoni moved, seconded by Mrs. Therriault, to amend the Faculty Code as follows. The motion carried.

Change Section I-A, page 1 of the Code to read as follows:

A. Definition of Faculty. The term "Faculty" as used in this Code means those employed full time who:

1. teach or supervise subjects or activities in which students receive credit or, who perform the duties of professional librarians, or
2. administer major functions of the College: i.e., persons as determined by the President, engaged in full-time administration or a combination of administration and instruction requiring professional training and experience.

Decisions regarding the status of any staff position may be referred by the President to the Faculty Senate Personnel Committee for interpretation as outlined in Section II, Paragraph L-2 of this Code.

MOTION NO. 720: Mrs. Therriault moved, seconded by Mrs. Davis, that the following new appointments to the faculty and staff for 1965-1966 be approved:

Malcolm D. Alexander, Instructor in Librarianship, Salary-\$7,333.32 (10 mos.)
David Dillard, Director of Extension Services, Salary-\$10,000 (12 mos.)
Richard T. Doi, Associate Professor of Arts, Salary-\$8,719 (10 mos.)
Douglas A. Lang, Lecturer in Journalism and Assistant in the Office of Information, Salary - \$6,666.60 (10 mos.)
Marion F. Marx, Instructor in Librarianship (Librarian, Hebel Elementary School), Salary - \$7,333.32 (12 mos.)
Victor Marx, Instructor in Librarianship - Acquisitions Librarian, Salary - \$7,333.32 (12 mos.)
Keith McMaster, Lecturer in Business Administration, Salary-\$7,300 (10 mos.)
Helen D. Patton, Assistant Professor of Library Science, Salary-\$8,111 (10 mos.)

Dr. Brooks distributed a list showing general college administration for 1965-1966. He also distributed FTE lists for the college administration and for the teaching faculty for 1965-1966. It was decided to delay discussion of this matter and the matter of administrative salaries until the executive session.

MOTION NO. 721: Mrs. Therriault moved, seconded by Mrs. Davis, that the Board of Trustees accept the administration recommendation for a fee schedule as follows: Motion carried.

| Resident 1965-66 | | | | |
|---------------------|---------|----------|----------|---------|
| | Present | Proposed | Increase | |
| Tuition | 45.00 | 54.00 | 9.00 | 37,980 |
| Incidental Fee | 70.50 | 81.00 | 10.50 | 44,310 |
| Special Fees | 115.50 | 120.00 | 4.50 | 18,990 |
| | 231.00 | 255.00 | 24.00 | 101,280 |

| 1966-67 | | | | |
|----------------|--------|--------|-------|---------|
| Tuition | 45.00 | 57.00 | 12.00 | 57,480 |
| Incidental Fee | 70.50 | 84.00 | 13.50 | 64,665 |
| Special Fees | 115.50 | 123.00 | 7.50 | 35,925 |
| | 231.00 | 264.00 | 33.00 | 158,070 |

| Non-Resident 1965-66 | | | | |
|-------------------------|--------|--------|-------|-------|
| Tuition | 135.00 | 171.00 | 36.00 | 3,600 |
| Incidental Fee | 70.50 | 126.00 | 55.50 | 5,550 |
| Special Fees | 115.50 | 123.00 | 7.50 | 750 |
| | 321.00 | 420.00 | 99.00 | 9,900 |

| 1966-67 | | | | |
|----------------|--------|--------|--------|--------|
| Tuition | 135.00 | 171.00 | 36.00 | 3,600 |
| Incidental Fee | 70.50 | 177.00 | 106.50 | 10,650 |
| Special Fee | 115.50 | 123.00 | 7.50 | 750 |
| | 321.00 | 471.00 | 150.00 | 15,000 |

Above revenue based on
average enrollment of
1965-66 Resident Students 4,220
100
4,320

1966-67 Resident Students 4,790
100
4,890

Enrollment based on Washington Census Board figures revised
November 1964 of 4,550 for 1965 and 5,150 for 1966 less 5%
for quarterly decrease.

Dr. Wilson suggested that possibly some student fees which fall into
the category of activities fees should be considered on a voluntary

basis as the school becomes larger. He further suggested that the administration may wish to consider changing the college annual into an activities book which would be purchased by students on a voluntary basis.

Dr. Brooks, Dr. Basler and Dr. McCann reviewed the various proposals for faculty salaries for 1965-1966 and 1966-1967. Dr. Basler spoke of the need for good faculty salaries and recommended that the faculty proposals be accepted. Dr. Brooks and Dr. McCann spoke of the other needs such as increasing library acquisitions, secretarial help for faculty, equipment and supplies and graduate assistantships for departments.

MOTION NO. 722: Mr. Panattoni moved that the Board of Trustees accept the proposals to increase faculty salaries as outlined by the administration in Tables I and III for 1965-1966 and 1966-1967. Motion carried. (a copy of the tables is filed with the official minutes.)

MOTION NO. 723: Mrs. Therriault moved, seconded by Mr. Panattoni, to increase Civil Service salaries as follows: Motion carried.

1965-1966

| | |
|------------------------------|----------------------------------|
| Normal range step increase | 3.0 (all but 23 state employees) |
| Additional step increase | 4.4 (all employees) |
| Additional for reallocations | <u>.5</u> |
| | 7.9% |

1966-1967

| | |
|----------------------|----------------------------------|
| Normal step increase | 3.0 (all but about 36 employees) |
| Reallocations | <u>3.0</u> |
| | 6.0% |

MOTION NO. 724: Mr. Panattoni moved, seconded by Mrs. Davis, that the student hourly pay be increased to \$1.25 for 1965-1966 and 1966-1967. Motion carried.

Dr. Brooks reviewed a letter from Dr. Maurice Pettit, Director of the Research and Development Center at Central Washington State College announcing that contract negotiations for the research proposals submitted to the Department of Health, Education and Welfare have been completed.

Dr. Pettit said that Central was commended for having the highest approval rate of any of the colleges and universities submitting proposals for the small contract research grants. Five proposals were submitted and four were approved. The fifth proposal was denied approval

by only one vote. The total amount for the four grants is \$32,352.00.

Dr. Brooks said that Dr. Theodor Naumann, Associate Professor of psychology had informed him a total of \$4,880 has been made available to Central Washington State College from the State Department of Public Instruction for conducting a two and one-half week workshop to train literacy teachers this coming summer. The workshop will be held in Yakima.

MOTION NO. 725: Mrs. Therriault moved, seconded by Mrs. Davis, that we approve the four research grants from the United States Office of Education, that an appropriate note be sent to Dr. Pettit and that the grant from the State Department of Instruction be accepted. Motion carried.

MOTION NO. 726: Mrs. Davis moved, seconded by Mrs. Therriault, that the Board of Trustees accept the resignation of Mr. Kenneth Hammond, Extension Director, effective August 31. Motion carried.

MOTION NO. 727: Mr. Panattoni moved, seconded by Mrs. Davis, that a leave of absence be granted George Sogge, Associate Professor of Industrial Arts for 1965-6 and possibly 1966-7 academic years. Mr. Sogge has been selected by the University of Southern California to take part in its Malawi, Africa project. Motion carried.

Dr. Brooks and Mr. Lloyd Buckles, Budget Director indicated to the Board of Trustees that due to the long legislative session and the lateness of the Central Budget Agency in getting forms out there would be a problem in formulating and submitting the allotment request for Central Washington State College to the Central Budget Agency. The next Board meeting will not be held until July 30 and Mr. Buckles indicated the information might have to be submitted before that date. Dr. Brooks said the board would be kept informed as the budget material was prepared. The President was authorized to call a special meeting of the Board if the need should develop.

NEXT MEETING

The next meeting of the Board of Trustees will be July 30 in Bellingham.

RECESSED

The meeting was recessed in order that the Board of Trustees might meet in executive session.

ADJOURNMENT

The meeting was called to order and adjourned.

James E. Brooks
Board Secretary